

**APPLICATION AND BASELINE  
MONITORING REPORT  
FOR INDUSTRIAL WASTE  
DISCHARGE PERMIT**

**Temporary Dischargers (Non-UST)**

Please submit the following information to the Clean Water Services (District) Source Control Division prior to the discharge of wastewater to the public sanitary sewer system.

Please refer to the Agency's current Industrial Pretreatment Resolution and Order (R&O) for local regulations and definitions governing the discharge of industrial and process wastewater to the public sanitary sewer system.

If assistance is needed in completing the application, please contact Source Control at **503-681-5175**. Ask for Source Control. Our fax number is **503-681-5138**.

Send the completed Application to: **Clean Water Services  
Source Control Division  
2550 SW Hillsboro Highway  
Hillsboro, OR 97123-9379**

**1. Identifying Information**

Name of applicant  
Street address of location discharging the wastewater  
Mailing address of applicant

Owner's name or name of chief business official  
Operator's/Contractor's name  
Name and phone number of person to contact about this application  
Name and phone number of person to contact in case of an emergency  
Billing address and project number (if applicable)  
Estimated duration of discharge

**2. Permits**

List all environmental control permits held for this discharge site.

**3. Description of Operations**

Submit a brief description of the:

- Nature of site remediation
- Average rate of discharge
- Description of pretreatment system

Schematic Process Diagram(s) including:

- Point(s) of discharge to the public sewer
- Pretreatment system(s)
- Processes generating wastewater
- Location and type of discharge meter(s)

#### **4. Flow Measurement**

Submit information showing the average daily and maximum daily (if different) flow, in gallons per day, from wastestreams.

#### **5. Measurement of Pollutants**

Submit information resulting from sampling and analysis identifying the nature and concentration (or mass, where required by the District) of regulated pollutants in the discharge from each regulated process. Both daily maximum and average concentration (or mass) shall be reported.

The sampling shall be representative of daily operations for the following constituents (as required):

- Test for all Chemicals identified in the engineers report to DEQ
- Any other pollutants specified by the District

Samples should be taken immediately downstream from pretreatment facilities if such exist. Sampling and analysis shall be performed in accordance with 40 CFR part 136.

Indicate the:

- Name of person obtaining sample
- Time sample was taken
- Date of sampling
- Place of sampling
- Analytical method used
- Certification that such sampling and analysis is representative of normal work cycles and expected pollutant discharges to the public sewer system

#### **6. Certification Statement**

This statement must be signed by a person authorized as described in 40 CFR 403.6(a)(2)(ii)

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

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Name, Title, Date