

## Watershed Wagon Request Use Form

The trailer, tools and equipment are provided to assist community groups and public agencies enhance stream corridors and wildlife habitat in the Tualatin River watershed. The Watershed Wagon is a valuable community resource that is loaned free of charge for approved projects. Anyone who uses the trailer, tools or equipment is expected to be responsible and careful. Normal wear is acceptable, but damage due to negligence or abuse will not be tolerated.

In order to use the Watershed Wagon, a Person in Charge must complete this Request for Use Form and submit it to Clean Water Services. Upon approval, the Person in Charge will receive written confirmation of the date, time and location of the delivery and pick up of the trailer, tools and equipment. The trailer will be delivered to and removed from the approved project site by an employee of the District or other public agency. It is recommended that the Watershed Wagon not be left at a site for more than three consecutive days.

The Person in Charge agrees to:

1. Inspect the items on loan before use
2. Complete and sign the Inventory Check-out/Check-in Form
3. Ensure volunteers are trained to use the tools and equipment
4. Collect a signed Waiver of Liability for every volunteer or participant
5. Return the signed liability waivers to Clean Water Services
6. Ensure the safe and proper use of the trailer, tools and equipment
7. Collect and clean all tools and equipment after use
8. Secure and lock the trailer and all tools and equipment
9. Report any damage to trailer, tools or equipment, including loss

Name of Person in Charge: \_\_\_\_\_

Affiliation: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Driver's license number: \_\_\_\_\_

Trailer needed from (date/time): \_\_\_\_\_ to (date/time): \_\_\_\_\_

Additional tools requested (if available): \_\_\_\_\_

Location: (cross street, creek, pond name): \_\_\_\_\_

Activity (planting, invasive removal, clean-up etc.): \_\_\_\_\_

Volunteer number and age range (approx.): \_\_\_\_\_

By checking this box, I agree to perform the duties of the Person in Charge and understand my obligation to protect the Watershed Wagon and Tool Bank for future use by others. I am over 18 years of age.

Applicants may be required to provide more information before a request is approved. Qualified applications will be approved on a first-come, first-served basis. Submit completed forms to:

Christian Haaning  
Office: (503) 681-3633  
Mobile: (503) 891-5617  
haaningc@cleanwaterservices.org